

Scrutiny Inquiry into Equalities Timetable of Work

When / Where	What / Who
Pre Inquiry Working Group 11 Oct 2018	<ul style="list-style-type: none"> • Overview of subject area (Cabinet member and lead officer) • Planning the Inquiry: panel discuss the key question, lines of inquiry and evidence gathering required
Survey by panel and background information to be sent to the panel throughout inquiry <ul style="list-style-type: none"> • Short survey for equalities groups/partners organisations, staff? • Any legislation, relevant directives/announcements and other useful relevant evidence • Good practice examples Swansea and elsewhere 	
Evidence gathering phase	
Session 1 24 Oct 2018 at 10.30am (235)	<ul style="list-style-type: none"> • Agree Terms of Reference, programme of work and consultation plan • Look at the latest Swansea Equalities Plan (including Action Plan) in detail with Richard Rowlands • Look at the Equality Impact Assessment screening process and documentation with Rhian Millar
Session 2 8 Nov 2018 10.30am (CR5)	Q&A session Director of Resources and Human Resources. <i>To discuss equalities aspects within their remit including: how progressing with their Equalities Objectives, embedding of duties, staff knowledge, training, co-production plus any relevant performance data</i>
Session 3 26 Nov 2018 10.30am (CR5)	Q&A sessions: 1. Director of Education 2. Director of Place <i>To discuss equalities aspects within their remit including: how progressing with their Equalities Objectives, embedding of duties, staff knowledge, training, co-production plus any relevant performance data</i>
Session 4 30 Nov 2018 10.30am (CR5)	Q&A session Director of Social Services <i>To discuss equalities aspects within their remit including: how progressing with their Equalities Objectives, embedding of duties, staff knowledge, training, co-production plus any relevant performance data</i> Include Co-production in Social Services
Session 5/6/7 21 Jan 19, 31 Jan 19, 21 Feb 18 TBA	3 sessions to speak to interested people/groups including for example: <ul style="list-style-type: none"> • Councillor Champions/ Departmental/staff Champions/Trade Unions • Equalities and Human Rights Commission/relevant Commissioners etc. • Equalities Community, partner groups and organisations
Session 7 11 Mar 2019 10.30am (CR3a)	Review and discuss consultation outcomes including any surveys/consultation carried out by the panel and any relevant survey results already available from within Council
Finalising Inquiry phase	
Session 8 Mar 2019	<ul style="list-style-type: none"> • Findings Report - Start to draw together evidence and discuss emerging themes arising from the inquiry. (Start to put together final report for SPC and then Cabinet).

